

Rules For ALISE Annual Business Meeting

Approved by membership February 17, 1980

1. All Personal Members may participate in discussions at the business meeting. Nonmembers may speak by general consent of the members by majority vote of the members present and voting.
2. Persons seeking recognition from the chair shall identify themselves for the record, giving their names, school/program or other affiliation, and whether members or nonmembers.
3. Only Personal Members may vote. (In keeping with the Bylaws, on matters of policy that commit individual member schools/programs to any definite action, the vote shall be by institutional representatives only.)
4. Debate shall be limited to five minutes for each speaker; no speaker may have the floor twice on the same question until all who wish to speak have spoken.
5. All main motions and amendments shall be written by the makers and submitted to the Secretary, so that they may be read or displayed to the membership.
6. Resolutions brought before the business meeting for action shall be limited to substantive matters relating to library education and librarianship. Such resolutions shall state clearly the substantive positions or actions the Association would be taking upon their adoption. All such resolutions shall be presented to the President in advance of the business meeting (so that the President can be prepared to rule on their relevance and can add them to the agenda) and shall be available to the members in writing at the meeting.
7. At the beginning of the meeting the President will announce the agenda and rule on proposed additions. After the agenda has been adopted by the members present, it can be departed from only by the general consent or by a two-thirds vote.
8. Aside from the rules above, *Sturgis' Standard Code of Parliamentary Procedure* (latest revised edition) will govern the business meeting.

