ALISE 2021 Proceedings Submission Template:

Style Information for Authors*

- **Length:**
  - Papers: 2000-2500 words in length, excluding references. Any tables, figures, or other graphics should be embedded in the document.
  - Juried Panels and Academy Proposals: Abstracts should be 800-1000 words in length.
  - SIG sessions: Abstracts should be 400-500 words in length for SIG sessions.
  - Doctoral posters and WIP posters: Abstracts should be 150-250 words in length.

- Using the superscript for multiple authors’ names from the same institution: Use the superscript for the authors and only have a University listed once.

- Listing the country of your institution: Abbreviate the country in the following cases:
  - United States of America: USA
  - United Kingdom: UK
  - For all other countries: Spell out the entire country name

- **Citations (In-Text Citations and Reference List) [for papers only]:**
  - APA format with the second line of each reference hanging at 0.5 inches.
  - A single space in between each reference
  - APA formatting specifics: [https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/reference_list_author_authors.html](https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/reference_list_author_authors.html)

- Captions should go above figures and tables (APA format)

- The templates have built-in styles:
  - Font: Times New Roman
  - Title: size 20 (bold)
  - Body text: size 12 (not bold)
  - H1: Left-justified, all caps, size 12 (bold)
  - H2: Left-justified, mixed case, size 12 (bold)

- **Margins:**
  - Right, left, and bottom margins: 1 inch
  - Top margin: 1.5 inch

- All text in the body of the paper should use single spacing (see templates)

- Indent all first lines by 0.5 inches

- **DO NOT add any headers or footers and page numbers.** We will add this later.

- ALISE Research Taxonomy Topics: Assign 3-5 topics from the ALISE Research Taxonomy ([https://www.alise.org/research-taxonomy-](https://www.alise.org/research-taxonomy-)) and list them in lower case, separated by a semicolon.

- Author Keywords: List appropriate keywords (3-5 keywords) in lower case, separated by a semicolon. Do not replicate keywords that were already listed from the ALISE Research Taxonomy Topics.

* Please refer to the individual CFP Submission Templates for track-specific guidelines.