

ALISE 2021 Proceedings Submission Template:

Style Information for Authors*

- Length:
 - Papers: 2000-2500 words in length, excluding references. Any tables, figures, or other graphics should be embedded in the document.
 - Juried Panels and Academy Proposals: Abstracts should be 800-1000 words in length.
 - SIG sessions: Abstracts should be 400-500 words in length for SIG sessions.
 - Doctoral posters and WIP posters: Abstracts should be 150-250 words in length.
- Using the superscript for multiple authors' names from the same institution: Use the ^a superscript for the authors and only have ^a University listed once.
- Listing the country of your institution: Abbreviate the country in the following cases:
 - United States of America: USA
 - United Kingdom: UK
 - For all other countries: Spell out the entire country name
- Citations (In-Text Citations and Reference List) [**for papers only**]:
 - APA format with the second line of each reference hanging at 0.5 inches.
 - A single space in between each reference
 - APA formatting specifics:
https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/reference_list_author_authors.html
- Captions should go above figures and tables (APA format)
- The templates have built-in styles:
 - Font: Times New Roman
 - Title: size 20 (bold)
 - Body text: size 12 (not bold)
 - H1: Left-justified, all caps, size 12 (bold)
 - H2: Left-justified, mixed case, size 12 (bold)
- Margins:
 - Right, left, and bottom margins: 1 inch
 - Top margin: 1.5 inch
- All text in the body of the paper should use single spacing (see templates)
- Indent all first lines by 0.5 inches
- **DO NOT add any headers or footers and page numbers.** We will add this later.
- ALISE Research Taxonomy Topics: Assign 3-5 topics from the ALISE Research Taxonomy (<https://www.alise.org/research-taxonomy->) and list them in lower case, separated by a semicolon.
- Author Keywords: List appropriate keywords (3-5 keywords) in lower case, separated by a semicolon. Do not replicate keywords that were already listed from the ALISE Research Taxonomy Topics.

* Please refer to the individual CFP Submission Templates for track-specific guidelines.